

## **SOCIAL RESEARCHER – CANADA SUMMER JOB (ACGC)**

Location: Edmonton, Alberta

Position type: Canada Summer Job

Position Length: 8 weeks

Salary: \$22.25

Reports to: Executive Director

Anticipated travel: None

Application deadline: May 31, 2024

Anticipated Start date: June 17, 2024

Anticipated End date: August 2, 2024

### **Canada Summer Jobs – Social Researcher**

Summer 2024

The Alberta Council for Global Cooperation (ACGC) is seeking a qualified individual to join the organization as a writer and researcher, to collaborate with the Sustainable Development Goals (SDG) & Youth Lead and our Global Citizenship Education (GCE) Lead to conduct research into the impact of ACGC's youth-centric programs, focused on the Top 30 under 30, and help conduct research to support determining next steps for GCE in Alberta.

POSITION TITLE: Social Researcher

POSITION TYPE: Canada Summer Jobs (8-week position)

SALARY: \$22.25/hour + MERC

REPORTS TO: Executive Director

LOCATION: Edmonton required, from the ACGC offices

LANGUAGE: English mandatory

APPLICATION DEADLINE: May 31, 2024

TERM: 8 weeks.

## **KEY RESPONSIBILITIES**

### **Data Collection**

- Work with ACGC staff to identify relevant direction for the project, including ideal data for collection
- Create surveys and data collection tools
- Develop and carry out strategy to engage stakeholders to participate in study
- Conduct interviews with former Top30s
- Gather and sort data in a clear, comprehensive manner.

### **Writing**

- Produce preliminary report of the findings, with a written narrative analysis of the data, also creating tables, graphs and charts, and infographics to share with stakeholders
- Develop other supplementary written materials to support GCE projects

### **The ideal candidate will have:**

- Strong written skills and ability to tailor writing to various audiences
- Proven ability to conduct research and write research reports
- Strong ability to work independently and meet deadlines
- Experience working or volunteering in a community-based organization which promotes social justice and human rights, ideally within the international development sector
- Ideally possess a post-secondary degree or nearing completion of a first degree.
- Strong problem-solving skills with an ability to work independently, while seeking clarification where needed;
- Experience using MS Word, Google and Adobe applications, with a strong emphasis on Microsoft Excel for data; experience using virtual webinar (Zoom), team management tools, and stakeholder meeting technology in bilingual settings;
- Must be legally entitled to work in Canada.

### **Other preferred qualifications:**

Knowledge of, and commitment to, the international development sector in Alberta

ACGC is committed to the prevention of sexual exploitation and abuse. This position will require a police and vulnerable sector check immediately upon hire.

If you are interested in this position but are unsure if you have all of the qualifications or experience, please apply. We are actively seeking someone who is a keen learner and a team player, with a strong commitment to global justice and equity. If this sounds like you or someone you know, please apply or share this opportunity.

### **TO APPLY:**

**Interested applicants must submit a cover letter and resume to [employment@acgc.ca](mailto:employment@acgc.ca) by 31 May 2024. While we sincerely appreciate all applications, only those candidates selected for interview will be contacted.**